

Qualifying Event Matrix

Event	Enrollment Period	Effective Date	Medical	Dental	Vision	EE Supplemental Life	Spouse/Child Supplemental Life	Supplemental AD&D	Required Proof
Birth or Adoption	Within 30 days	Date of event	Can change plans, change coverage, or waive coverage.			Any change. Evidence of insurability (EOI) rules apply.	Any change. Evidence of insurability (EOI) rules apply.	Can change or increase coverage, waive coverage, or add new dependents.	Birth certificate or court adoption papers.
Marriage	Within 30 days	Date of event	Can change plans, change coverage, or waive coverage.			Any change. Evidence of insurability (EOI) rules apply.	Any change. Evidence of insurability (EOI) rules apply.	Can change or increase coverage, waive coverage, or add new dependents.	Marriage certificate.
Divorce	Within 30 days	Date of event	Can change plans, change coverage, or waive coverage.			Any change. Evidence of insurability (EOI) rules apply.	Any change. Evidence of insurability (EOI) rules apply.	Can change or increase coverage, waive coverage, or add new dependents.	Divorce decree.
Dependent spouse or child loses eligibility in SUSD plan	Within 30 days	Date of event	Can change plans or decrease coverage.			Can decrease coverage.	Can decrease coverage.	Can decrease coverage.	Medicare Part B card.
Employee, spouse or child loses or gains eligibility in other group plan	Within 30 days	Date of event	Can change plans, change coverage, or waive coverage.			Can increase coverage. Evidence of insurability (EOI) rules apply.	Can increase coverage. Evidence of insurability (EOI) rules apply.	Can increase coverage.	Letter from employer showing changes.
AHCCCS eligibility change	Within 60 days	Date of event	Can change plans or increase coverage, waive coverage, or add new dependents.			N/A	N/A	N/A	Letter from AHCCCS showing approval, cancellation or denial.